

PPG Meeting MINUTES

Meeting held on **Tuesday 9 December 2025**, 2.00pm to 2.30pm at Fressingfield Medical Centre

Attended by: Clare Good [CG], Practice Manager, Members of the PPG: John Alborough [JA], Penny Alborough [PA], Judith Lilley (Acting PPG Chair) [JL], Kamal Ivory [KI], Nick Stolls [NS], Bryan Threadgall [BT], Linda Webb [LW]

NB: Judith Lilley has agreed to act as Acting PPG Chair until further notice.

1. Welcome and apologies for absence :

(a) **JL welcomed all to the meeting**

(b) **Apologies for absence:** Tracey Holder, Liz Stolls [LS]

(c) **Minutes of last meetings** held on 1 October 2025. These were approved at this meeting.

(d) **Any matters arising from the Minutes:** none that are not covered in this meeting's Minutes.

2. PPG Chair items

a) **Hartismere Hospital update**

(JA actioned to ask guest speaker Barry Gibson to be asked for copy of his presentation for distribution to the PPG). It was advised many documents had been sent.

b) **"The Slipper Swap"**

LW had asked JL to add to the agenda for discussion.

It was unclear what is involved and what is required, but it is an NHS supporting local community initiative. LW advised she thought it was an idea to create awareness and prevent falls and slips. JL thought they are held at various locations including charity shops and Practices can host a similar event.

ACTION: JA to find out more information and what options are available for Fressingfield Practice to help. To be reported at next meeting.

c) **Updates on clubs and meetings in the area:**

(i) **"The Contact Club"**, Stradbroke Hall. No further action.

(ii) **"Families together Suffolk"** CG was actioned to send contact info to JL.

(iii) Collating info on **what's on at Stradbroke Community Centre and Library**.

KI was to be asked to collate information.

(iv) **INT (Integrated Neighbourhood Team)** . CG to advise organiser of JA's details with a view to attending a meeting. Update

(v) **"Be Well Bus"**. A new one to add to the list.

3. PPG Members Items

a) TH feedback on the **CPR training** had gone **using the CPR link**. No further action.

b) **CPR training at Fressingfield**. NS to report on progress.

c) **"Village Voice" local magazine**. JA brought an example copy to the meeting.

4. Practice Items

a) **'Flu and Covid vaccination clinics 2025 review.**

CG had reported "we vaccinated roughly 1230 for flu and 553 for Covid over the two days. Teething troubles first thing with the IT, which seems to be standard these days so we're really proud of how well everyone decamped to the surgery and carried on. We are considering going straight there next year and just using the Community Centre for a holding bay in case of rain, but we will chat about that a bit later once we have all got over this year."

b) **RSV vaccination clinics 2025.** No further news.

c) **GP+ Scheme.** CG advise the Practice would "like to withdraw from the GP+ scheme offered by Suffolk GP Federation – these are the evening and weekend appointments offered at Eye, Wickham Market, Stowmarket etc. This is for a number of reasons, including continuity of care and from what we can tell, patient preference. We are not reducing any appointments or services as we contractually have to offer Extended Access hours, so are looking to do them in-house ourselves in various ways, using our own clinicians that our patients know and prefer. We have a combination of hours suggested, including 3 evening GP hours a week, one paramedic, one clinical pharmacist and a few early morning nursing appointments, to capture those who start work early. The early morning appointments do require a bit more evidence, and I would love to have a chat through with the PPG about our potential offering and what you all consider may work best for our patients? We feel it is important to have a spread of clinicians to suit as many potential patients as possible, but would love your thoughts on this please." PPG Members understood the reason and basically agreed. Any later comments to be sent to CG.

d) **Discussion on the charging rates for private work.** Work such as firearm licences and HGV licences are currently charged at a comparatively small amount and some are very time consuming. Having researched a few local practices and the Practice's rates are quite a way under our closest neighbours, so the Practice is considering raising its rates a little. The fee had not been increased for a number of years, and a reasonable but modest increase was supported, but it was recommended that this fee was reviewed more regularly by the Practice.

e) **Practice Newsletter.** CG. No update.

f) **Publicising Christmas period dispensing hours.**

g) **Practice Group catchment area** to not allow patients who move to Harleston to stay using the Practice. CG to report on any decision of the Partners.

h) **Road closures around Fressingfield.** CG advised on what impact these were having.

i) **DNA (missed appointments notice).** CG had sent information for JL to send out to the editors' list.

5. **Any other Business:** there was none.

6. **Agreed date of next meeting :**

Friday 13 February 2026 from 2pm to 3.30pm at Fressingfield Practice.

approved 13feb2026